**HAWAII HORSE SHOW ASSOCIATION**

Board Meeting of 26 January 2019

**MINUTES**

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**DATE**: 26 January 2019

**TIME**: 5:00 PM (scheduled)

**LOCATION**: Mid-Pacific Country Club

Attendees: Jane Mount, Joanna Beall, Amy Quinlan, Amy Melnikoff, Karen Sbarbaro, Suzie Neufeldt, Tori Swoishe, Michelle Mizutani, Jennifer Littenberg, Angela Wood, Maja Whitesell, and others

* **Call to Order: 5:20 pm**
* **Approval of Minutes: approved**
* **Treasurer’s Report (**Littenberg**)**
  1. $22,119. $2k more than same time last year.
  2. Financial Report will come under a separate cover.
  3. Cancelled shows meant we paid out vender fees, etc. However, HHSA did not lose money, despite these unexpected difficulties.
* **Membership & Membership Programs** (Neufeldt)

Changes are being made to the website to make it more interactive and user friendly. Big Thanks to Suzie Neufeldt on all her work on this. Some changes include the following:

* + Will be able to send out emails to all members
  + Show dates will be visible
  + Ability to schedule clinics on the calendar
  + There will be a “Rules” tab
  + Awards and social events
  + All members will receive an automatic emails updates with new or updated information.
  + Members will also be able to sign up or renew online
  + Members will be to check the status of their membership.

All members will get a log-in address and temporary password, which will pull up membership numbers. Yearly memberships will run from the date of joining. Renewal requests will be automatically generated. PayPal and Venmo will be available.

Both rider and horse must be a current HHSA member to be eligible HHSA year-end awards. Membership requirements includes the owner of the horse and apply to leased horses also. Must be members in good standing for each show to get points for each event. No retroactive points.

* **Volunteer Hours**. There will be a change as it how required volunteer hours are recorded. This season, the Secretary will keep a master list at each show’s secretary’s booth. Volunteers may log in their hours after each show. This way there will be no questions as to who has hours and who does not. It should be noted that warming up horses for trainers and friends does not qualify as HHSA volunteer time and does not satisfy the volunteer requirement for year-end awards. Children who are unaware of the status of their hours need only to check in at the secretary’s booth.
* **Software program & Website** (Beall). Big Thanks to Joanna Beall for her extensive effort on pulling this program together!
  1. **Show Time.** The goal is to get everything online so that people can just go on to the website, sign up for your classes and pay for your classes. At the end of the show everything will be reconciled. The deadlines are the deadlines and fees that apply will be automatic.
  2. Question**:** is the USHJA info included? TBD
  3. The program will generate the Order the Go. However, it generates it ‘backwards” by our agreed upon standard. Need to discuss a change in the Order of Go Order for 2020, as the current rules have been set. To be discussed in the first BOD meeting
  4. Joanna will be available to answer questions on this. It will make everything must easier
  5. Need to discuss at the next meeting
* **Subcommittees** (Beall). The BOD does a lot of work. Trying to get people their foot in the board. Here’s an opportunity to sign up some committees. Available the banquet check in desk.
* **New USHJA Rules** (Littenberg): memo attached. Have be Safe, Sport Training Certified by the USEF to be a manager, judge, course designer, steward. Discuss at the first next meeting.
* **New Business.** none
* **Show Schedule for 2019** (Littenberg)

May 4/5 Nancy Fried

August 24/25 Karen Healy

Sept Sandy Astin

All judges are from the West Coast, so this will help with fees.

* **Call for Board Members for 2019**
  1. Brenda Jensen
  2. Katie Hiltbrand
  3. Suzie Neufeldt
  4. Joanna Beall
  5. Michelle Mizutani
  6. Jane Mount
  7. Amy Quinlan
  8. Amy Melnikoff
  9. Maja Whitesell
  10. Jennifer Littenberg
  11. Chris Hause
  12. Brigitte Egbert (said yes)
  13. Sarah Miller (said yes)
* Lynne Wooddell declines
* Karen Sbarbaro declines
* REQUESTED? Posse Badham (awaiting confirmation)

Adjourned: 5:57 pm

**Next Meeting: Tuesday, Feb 12. 6 pm Pacific Club in the Pool Café Area.**

Feb Agenda Requests:

Consider meetings on a weekend day or night (per Melnikoff)