**DATE**: 11 December 2018

**TIME**: 6:00 PM (scheduled)

**LOCATION**: The Pacific Club Pool Deck

**Present (6)**: Jane Mount, Suzie Neufeldt, Joanna Beall, Amy Melnikoff, Karen Sbarbaro, Maja Whitesell

**Absent (7)** Carrie Mastiasevich, Chris Hause, Lynne Wooddell, Michelle Mizutani, Tori Swoishe, Amy Quinlan, Jennifer Littenberg

**Guest**: none

1. **Call to Order 6:15 pm**
2. **Approval of Minutes.** Minutes approved
3. **Treasurer’s Report: not available**
4. **Last HHSA Show Report (Joanna Beall)**
	1. HHSA brought in $6,292, which does not include expenses.
	2. Joanna thought the software worked, it offered a lot of information. More work in the front end, but when the show cancelled, and she had to redo all the ‘adds and drops,’ it was really simple. Horse Show Time.
	3. All positive news for this show.
	4. Judge loved the judge’s book and cards, which were printed from the new printed from the software.
5. **Banquet 2019**

Western BBQ buffet theme. Don’t need a headcount until we get closer. Have to think about how we want to layout the table orientation.

Discussion of the invitation, which only has a Venmo and PayPal option. Maybe add a slip in each invite explaining where to send a check. Also, maybe this is not the year to make the kids all sit together, as we will not have a list of the kids only. Also, there was some discussion of round tables vs. banquet tables and it got a little complicated. It was voted by the members present that the seating would remain the same for 2019 as previous years due to practical reasons and time constraints.

It was discussed that there was a lack of seating last year, need to add a few tables for extra seating. This does not cost HHSA extra as cost is per meal.

* 1. Call for donations. The request was put out on social media. Both Karen and Lynne are collecting for donations. Prefer items over cash.
	2. They will send out an email stating the following:
	+ Doesn’t have to be about horses
	+ Contact to Lynne or Karen
	+ Each barn should appoint a representitive to collect
	+ Include a sheet of the item, the value and the donor
* Reminder to each board member to please participate in the donation for auction.

* 1. Membership form for 2019; new flyer (will be at the banquet?) indicating discounted LIFE membership if signed up for at the banquet.
	2. Awards: Scrim sheet was a winner. Amy Melnikoff suggested boot or helmet bags for reserve. Joanna will acquire. Budget is $74 & $45 for reserve. Maja noted that now a lot of sheets are on sale.
	3. Centerpieces: Maja Whitesell will reach out to Tori Swoishe regarding the centerpieces.
1. **2019 Discussion of Horse Show Venues: Tabled until next meeting.**

1. **New Horse Show Software (Beall). Discussed above under #4.**
2. **Judge Update**
	1. May: Nancy Free is under contract
	2. August: Contract going out to Karen Healy; verbally confirmed.
	3. September: Sandy Alston is confirmed.

But still open to other ideas and other judges.

1. **Website/membership update (Neufeldt).** Suzie is working with a website designer with good prices. Suzie’s idea is to merge the membership platform into our website. Would include a directory of all members, one-click to email everyone. Suzie printed a doc providing different options (attached in this email) She proposes leaving GoDaddy for WordPress.
2. **Call for Board Members for 2019**. Who’s in, who’s out for next year and who would we might solicit to join. Idea: nominations are presented prior to the meeting – a printed list of nominations, like they might in a country club. Those people are voted in during the banquet. Send out a call for nominations.

Only HHSA members to get vote. Per the rules, the nominating committee nominates the directors and the officers. This is the actual wording from the bylaws:

*A nominating committee consisting of that least three directors shall be appointed by the President. This committee shall place in nomination at the annual meeting, the candidates for directors and officers. Additional names may be nominated from the floor and directors shall be elected by the member ship at the annual meeting.*

The following people were discussed as being willing to participate (or participate again) and accept nomination. It was discussed that the directors must be able to attend the majority of the meetings. If approved these names will be listed as nominees for BOD. This leaves 5 additional slots that might be filled at the annual meeting. The limit to the BOD is 15 people.

1. Suzie Newfield
2. Maja Whitesell
3. Joanna Beall
4. Amy Melnikoff
5. Jane Mount
6. Jennifer Littenberg
7. Michelle Mizutani
8. Chris Hause
9. Katie Hiltbrand
10. Susan Burr

Other names suggested for 2019 were: Brigitte Egbert, Posse Badham, Jack Lyden, Amy Quinlan, Tori Swoishe, Pat/Gordon Wood. It was announced that both Lynne Wooddell and Karen Sbarbaro would be retiring this year. The HHSA very much appreciates Karen and Lynne many years of service of excellent service to keep equestrian sports alive and well on Oahu.

Also, please note:

* Jennifer Littenberg is retiring as President. She is willing to fill the role of Treasurer.
* Jane Mount has agreed to one more year as Secretary.
* Suzie Neufeldt expressed interest in being willing to fill the role of President.
1. **New Business: none**
2. **Next meeting:** Banquet 1/26/19 at 5 pm. Mid-Pacific Country Club
3. **Adjournment: 7:42 pm**