**DATE**: 09 Oct 2018

**TIME**: 6:00 PM (scheduled)

**LOCATION**: The Pacific Club Pool Deck

**Present**: Suzie, Joanna, Chris, Maya, Amy M, Jennifer, Lynne, Karen, Michelle, Amy Q

**Absent**: Tori, Carrie, Jane

**Guest**: n/a

1. **ORDER: call to order at 6:05**
2. **APPROVAL OF MINUTES: Jen approved minutes, Suzie seconded approval of minutes**
3. **TREASURER’S REPORT - $27,026.21- balance minus expenses from Oct show. Oct total appox $3500, 8-10 less entries for this next show**
4. **SEPTEMBER SHOW RECAP:**

**Jen reporting that Jack the medic does not take pay for volunteering. Suggestion that we do something nice for him at the banquet due to his volunteer work. Lynne to find out what his interests are and the board can purchase a gift to present at the banquet**

**Jen reported that there were good comments and some not so good comments. Jen discussed the importance that the board know the prize list rules and makes a commitment to follow the rules and guidelines set forth in the prizelist. The board needs to set good examples for our riders and we need to encourage all riders, not just riders at individual barns. This is community and we need to support all barns and riders.**

**Letter from Karen Sawicki was given to all board members. It was determined that the HHSA board made mistakes and errors in judgement. Motion made by Lynne to reimburse Karen for all show fees including trailering. Chris seconded the motion. It was also suggested that an apology letter to go out to Karen from the board.**

**Steward: we will always have an official show steward at the shows. It was determined that if one is not available on island, the board will make arrangements to pay for a show steward to come to the show.**

**Ok to approach the judge at the end of the first day IF you turn in your number and upon approval of the judge**

**Need to look at having a lead ring crew manager during the show . This would be a paid position and that person would be the lead the crew. Interaction would be between show management and the ring crew lead only. This will eliminate the need to for trainers to have to set up the course or change the jump heights or course design.**

**HHSA will buy oxer cups for the facilities. 4 pair for each facility. If the facility loses the cups then they will need to pay for the new cups. Motion to purchase new cups made by Jen and seconded by Lynne**

**When riders to talk to the judge on the last day after the show, they need to let the judge know their rider number, division they rode in.**

**Question regarding whether or not riders need a number to ride in the show ring prior to show. Jen to clarify with Sally White**

1. **October Show Needs**
	1. **Prizes -** Complete
	2. **Medic –** Jack, Chrissy and if needed Tom Crabtree
	3. **Secretary Assistance – Suzie, Karen, Brigitte, Susan**
	4. **Manager Assistance – Jen, Lynne, Jane and Marie**
	5. **Announcer/Assistant - Lynne**
	6. **Volunteer Coordinator –** Marie Coudier
	7. **Food Vendor –** Kalua Bowls (Sat) and Dia De Los (Sunday)
	8. **Farrier on Call Manny**
	9. **Vet on Call - Billie Gonzalez**
	10. **Course Design -** Charlie Dennehy
	11. **Tent: need 3 tent : Lynne, tori, Suzie. Table: Suzie x 2 and Jen x1**

**Jen reporting that Rob Gage is on suspension with the USEF. That said, no judgement on our part, however, he was removed from the course design for the next show**

1. **2018 PRIZELIST AND RULE BOOK FINALIZATION UPDATE**
2. **NEW BUSINESS:**
	1. **New Online Show Software – JB to to discussed at next board meeting**
	2. **HHSA Banquet discussion: $38/person. Discussion regarding the menu type. It was determined that we would offer the BBQ selection Karen made the motion and Joanna seconded. Estimating 100 people coming.**

 **Joanna brought up the idea of having committee members for the HHSA shows. Sign ups would be at the end of the year banquet. Will continue this discussion at the next meeting**

1. **Outside show management. Do we want to have outstide folks manage shows? Michelle stated that she looked into it with one company/individual and reported we can’t afford the cost from her outside contact. Amy will get a proposal from Sally Batton’s contact to give us an estimate.**
2. **NEXT MEETING: 11/13/18 6:00pm**
3. **ADJOURNMENT: 7:36**