**HHSA Minutes #8**

**Submitted by Jane Mount**

**DATE**: August 14, 2018

**TIME**: 6:00 PM

**LOCATION**: Pacific Club

**Present (8)**: Maja Whitesell, Chris Hause, Lynne Wooddell, Karen Sbarbaro, Jane Mount, Suzie Neufeldt, Joanna Beall, Amy Melnikoff

**Absent (7)**: Tori Swoish, Amy Quinlan, Carrie Mastiasevich, Colleen Rock, Jennifer Littenberg, Michelle Mizutani

**Call to Order:** 6:15 pm

**Approval of Minutes:**

* Request to add ‘how much budgeted’ for horse treats and how many treats are needed. This requires follow up with Jen Littenberg
* Minutes approved

**Treasurer’s Report**

* $22,930 current balance. Insurance has been paid for both upcoming shows and clinics.
* Additional info from Jen via email: medic vests have been ordered, plus a request made to Christy Borton and Jack, re: new medical kit.
* Prizes for Aug/Sept have been completed by Joanna Beall.

**Maunawili Horse Show Update**

* Amy Melnikoff will announce both days except during short stirrups. Substitute will be needed then, either Lynne Wooddell or someone else can step in.
* Lynne needs help to set up the course correctly. Someone who understands the measurements, etc. Lynne will ask Allana Ackerman to help. Additionally, Karen Sbarbaro, Chris Hause and Amy M. also offered assistance. It was suggested that we ask Gordon Wood and Lynne said she would ask him. A question was raised whether we could offer Gordon financial compensation for this job. Most agreed it was a good idea for a worthy job.
* Need a vet. Dr. Manny Himenes will be off island. It was discussed that Karen would ask Penny Lloyd. Review of text from Jen suggests she already reached out to Penny (presuming Penny Lloyd and Penny Young are the same person.) It was discussed that while not having a vet is a very bad idea, it is not a requirement of our bylaws or event contract – if we literally cannot find one.
* Lynne will count jumps this weekend to determine if Maunawili will need to borrow. Lynne will be in touch with Karen if she needs jumps.

**Horse Show/KCS Update**

* Need a steward: Maja Whitesell will ask Visser
* Permits are being filed with the city by Jane Mount
* There will be two food trucks, this due to a scheduling issue: Dia De Los Tacos on Saturday and Flyin’ Ahi on Sunday. Jane commented that Tony McBride (owner of Dia De Los Tacos) is very easy to work with.
* Need a medic. Amy M. will ask Jack; Jane will ask Tom Crabtree.

**Issue of the Steward**

There was concern about the retirement of Sally White as Steward. It is an accredited position. It was suggested that Suzie Neufeldt become a steward! ☺

Is it possible to put into the bylaws of HHSA that instead of a steward that the horseshow manager/secretary fills the role of the steward and that person would determine any violations? This would help us in a pinch because we may find ourselves without a steward on island. This discussion was tabled for another meeting due to time.

**Rule Book**

The rulebook needs to be updated. Currently, the prize list language is correct, however, the rules do not reflect it, i.e. current prize list and the rules do not match. Need to update the 2018 rulebook. Chris Hause agreed to tackle the issue to start. Chris will highlight on the document what parts need to be amended. The committee will then meet and tackle each paragraph, updating as they go as a group. Jane is happy to proof for grammar, etc. once the changes have been made.

It was suggested that we use the October meeting time to break out into groups and solve some basics: the rules being one.

**2019 Horse Show Dates Confirmed**

Jane received requests to confirm the **2019** show dates, here they are:

May 4 & 5 \* August 24 & 25 \* September 21 & 22

**2019 Horse Show Venues**

* Jane said she feels she is “on the hook” for the pony club show this year. Michelle Mizutani and Jane have agreed to accept that show, if asked. The annual U.S. Pony Club meeting is this Sunday Aug. 19 at Kawailoa.
* It was suggested we get confirmation of all venues well in advance with contracts signed. Jane agreed, on behalf of KCS, to take the September 21/21 show, Lynne will approach Maunawili about the August 24/25 show. Chris Hause will speak to Angela about MaluOlu hosting the May 4/5 show.
* KCS will not host the May Show
* To Review: MaluOlu: May, Maunawili: August, KCS: September

**Banquet Dates/ Venue**

* Banquet date has been proposed: January 26, 2019
* Everyone was happy with the venue of Mid-Pac, although Chris says she received some pushback on the price at $55 per person.
* Karen will approach Mid-Pac Country Club about hosting again next year and will report back. She will review numbers from last year and work from there.
* It was noted that there was not enough seating and we needed more tables for the silent auction.
* All agreed the silent auction was excellent.

Jane suggested that the Board consider enabling people to reserve tables for an extra price above the ticket price but did not want that to come over as exclusive or snobby. For example, for $120 she gets a “Jane & Jerry Mount” table. Some liked the idea as a way to raise money others did not. Jane noted that last year Brigitte Egbert’s mother was floating around last trying to find a seat to watch her granddaughter’s event. This would enable some people to “seat” their own tables with friends, barn mates, grandparents, etc. It’s a free-for-all of “saving” seats anyway, why not make some extra $$?

It was suggested that all the kids sit at one big banquet table in the front of the room or a similar arrangement. Everyone liked the idea.

**New Business**

Amy M. opened the discussion about having HHSA hire an outside manager (this idea was following a discussion with Sally Battan) with horseshow experience, maybe a mainland person. It was clarified that this manager would also assume the secretary duties, which Jane stated is really the problem. It was noted that while the manager job makes for long days, it’s the Secretary’s job that is complicated and very time consuming especially in the days leading up to the show. This “manager” would work with some kind of software

Joanna would like to test out the horse show software at the pony club horse show. Everyone liked that idea. Joanna will be secretary for pony club show and we will do the first trial.

**Absent Board Members**

* There was a discussion about how to get better attendance for the Tuesday evening board meetings. Per our bylaws, we must have 6 people to have a quorum.
* Moving the meeting place or time was suggested but Chris noted that has been tried over and over, making no impact.
* Perhaps non-attending board members should be permitted to provide counsel and input but excused from voting on issues. Should a person who misses 9 out of 12 board meeting really be allowed to vote on substantive issues, like officers, etc.?
* Expanding the number of people on the board was also suggested but no one felt a larger board was a benefit to the organization.
* It was also agreed that kicking people off the board for non-attendance, though permitted in the bylaws (after two consecutive absences) was not reasonable or helpful.
* This led to the idea of allowing some members the option to dial into a conference call, especially those who are far away. Jane noted that it was done with success during a pony club meeting. Suzie offered to look into the particulars of adding conferencing as an option to benefit members who simple cannot make the Tuesday meetings. conference calling.

Next Meeting: September 11, 2018

The meetings to follow:

Oct 9

Nov 13

Dec 11

Jan 8

Note: Jane and Joanna discussed after the meeting the idea of putting the meeting dates into EVITE as it auto-generates reminders. We will try it.

Adjournment: 7:25 pm