**HHSA Minutes #6**

**Submitted by Jane Mount**

**DATE**: July 18, 2018

**TIME**: 6:00 PM

**LOCATION**: Pacific Club

**Present**: Jen Littenberg, Maja Whitesell, Chris Hause, Lynne Wooddell, Karen Sbarbaro, Colleen Rock, Jane Mount, Suzie Neufeldt, Michelle Mizutani, Joanna Beall

**Absent (8)**: Tori Swoish, Amy Melnikoff, Amy Quinlan, Carrie Mastiasevich,

1. **Call to Order:** 6:09 pm
2. **APPROVAL OF MINUTES:**
* Correction (J. Littenberg): Profit is only $3690, not $4338 as stated in the minutes. The difference is $648. The original number did not include prizes.
* Correction (C. Rock): sponsorship money is corrected to read $3410
* Minutes approved
1. **Treasurer’s Report**
* $24,422.72 current balance.
1. **August Show Needs**

Judge: Wilson Dennehy

1. Prizes: photography idea did not work out so well. Joanna will get C4 belts for prizes. Blue for Champion and red for Reserve. Joanna will get prizes for both upcoming shows. Budgeted at about $500. Maja & Chris Hause will do horse treats as part of the prize.
2. Medic: Jack Lyden. Lynne will ask him for the Maunawili show; and in particular for two days. Additionally, we will ask him to procure a new medical kit and reimbursement. Jen will get the medic vest.
3. Secretary assistance
	1. Jennifer Littenberg & Karen Sbarbaro & Suzie Neufeldt
	2. Backup help: Carrie Mastiaevich & Posse Badham
4. Manager assistance
	1. Lynne Wooddell
	2. Backup Help: Jane Mount & Jennifer Littenberg
5. Announcer/assistant
	1. Amy Melinkoff
	2. Backup Help: Joanne Beall
6. Volunteer Coordinator: discussion was brought up that there should be a year-long position of to coordinate for all shows. President of the Volunteers. That’s the person that signs all the children volunteer forms. Jane mentioned that Sign up Genius works and can easily be duplicated but really calling people and asking if they would take a specific shift works is what fills the shifts.
7. Food Vender: Tony McBride, Dia de los Tacos. Jen suggested that he may not be available for the KCS show.
8. VET: Manny Himenes is off island and on vacation for the Maunawili show. We need a vet.

**New Business:**

* **HHSA BOD shirts:** Shirts for HHSA Board Members. Joanna Beall is working on that. So that BOD members can be identified.
* **Show Services:** Joanna has been looking into Horse Show Time that they use at Thermal and Blenheim. It’s $45 for a one-day show. A total of $90 for the shows. Others are as many as $5 per rider. Need internet access.
* **Prize list:** 2018 Prize list and Rule Book Finalization Update. Jen asked could everyone consider if we need to change the prize list, so we are not making last minutes changes. A vote will be taken at the next meeting whether or not the prizel ist will be amended or stay the same.
* **Sponsorship**: Colleen Rock put out the report about sponsors. It’s felt that our 2019 goal is to find its purpose, make financial goals, review previous donations, decide what sponsors receive if anything. Go back to 2017 donors to boast donations for this year. Sponsorship for trailering (Colleen had a conversation with Amy Q). Should be financial and merit based. Lengthy discussion and it was agreed it would be addressed in committee. Colleen’s memo on sponsorship is attached.
* Banquet Committee: To be tabled for next meeting. Please bring ideas!

**Adjourned: 7:25 pm**

**Reminder next meeting is Tuesday August 14 at 6 pm at P-club**