**HHSA Minutes #5**

**Submitted by Jane Mount & Michelle Mizutani**

**DATE**: May 22, 2018

**TIME**: 6:15 PM

**LOCATION**: Pacific Club

**Present**: Collen Rock, Jen Littenberg, Maja Whitesell, Michelle Mizutani, Joanna Beall, Amy Melnikoff, Amy Quinlan, Carrie Mastiasevich, Chris Hause, Karen Sbarbaro, Lynne Woodell,

**Absent (3)**: Tori Swoish, Jane Mount, Suzie Neufeldt

**Call to Order:** 6:15 pm

**APPROVAL OF MINUTES:** Note: Clarification of the minutes: The increase in facility fees is $200 per day, which means the payment is $600 per day. A total fee for a two-day horse show is $1200. Minutes were approved.

**Treasurer’s Report**

* $28,968 current balance.
* About $1400 in outstanding payments, including new walkie-talkies, and renewal of the club policy insurance.
* Barns added to insurance renewal policy were KCS and B&R.

**May Show Debrief:**

* $4338.23 net profit
* A total of 53 riders

There was a general discussion, most members thought the show went well and the facility looked nice and the course was good.

It was discussed that we need to add a volunteer coordinator to assist with volunteer help.

It was reiterated that the Show Steward holds the highest authority at the horse show.

A big discussion ensued regarding the warm-up procedure. The prize list will be amended to say that competitors may choose to warm up in either course A or B.

Further discussion regarding online registration. Purchasing Show Time software and questions regarding who will manage it.

**August Show Needs**

Jen Littenberg is stepping back to let others fill some roles.

A show secretary is needed for the August/Maunawili show. Lynne has offered to be manager of the Maunawili but has requested a co-manager.

Discussion followed. It’s apparent more people need to be trained in the very large job of Show Secretary. Carrie Mastiasevich agreed to shadow the show secretary for August show. Joanna Beall has agreed to be secretary for the September/KCS show.

**New Business**

*Thoroughbred Program:* Colleen Rock has talked to the Jockey Club and they have agreed to sponsor some of our shows providing we have two high-point awards: Hunter Hight Point Award and Pleasure Thoroughbred Award. Prizes/year-end awards will be donated by the Jockey Club. Jen Littenberg made a motion that Colleen Rock be the point person for the Thoroughbred Incentive Program. Michelle seconded the motion.

*Sponsorship Committee:* Colleen is also spearheading the Sponsorship Committee. Last year’s net revenue for sponsorship was $2300. Under a separate cover, a list of previous sponsors was provided to the board.

Some questions were asked by the new sponsor committee:

Where should the money go?

Should the donors be invited to the banquet?

What other recognition can we offer sponsors?

Dollar amount goal?

How to promote ridership?

What would the parameters of a proposed scholarship be?

**Adjourned:7:49 pm**

**Reminder next meeting is JULY 10**