**HHSA Minutes #3**

**Submitted by Jane Mount**

**DATE**: March 13, 2018

**TIME**: 6:00 PM (scheduled)

**LOCATION**: The Pacific Club Pool Deck

**Present (8)**: Collen Rock, Jen Littenberg, Chris Hause, Maja Whitesell, Jane Mount, Karen Sbarbaro, Lynne Wooddell, Susie Neufeldt

**Absent (7)**: Amy Quinlan, Tori Swoish, Marie Coudrier, Michelle Mizutani, Joanna Beall, Carrie Mastiasevich, Amy Melnikoff

**Guest**: None

**Call to Order:** 6:12 pm

**APPROVAL OF MINUTES:** approved

1. **TREASURER’S REPORT**

Show ribbons for the year are ordered and paid.

Jen Littenberg suggested we move email address hosting company to GoDaddy. $135 to purchase domain name. $30 a year to host. This will be a perpetual email address able to move as people change (rather than tied to a personal account).

1. **Show Venue/Judges Update**

As Malu Olu is unable to host the May show as anticipated, KCS has agreed to host the spring show, provided the date is moved to the following weekend, May 12 & 13, 2018.

Jane Mount: Show Manager

Jen Littenberg (with assistance from Susie Neufeldt): Secretary. Voted and approved.

Need: Medic, announcer, steward, course manager. Susie Neufeldt will ask Rob if he can serve as Medic on Saturday.

**Judges**. Two other judge options are available: Jim Dalquist and Chris Briscoe. Jen is discussing clinic schedule with both of them. Insurance has been expanded to cover 8 days surrounding the shows for clinics. As discussed previously, if a judge is brought in on HHSA dime, all HHSA members must be presented an opportunity to participate in clinics with the judge.

A discussion of the two judges ensued; Jen will put this to an email vote, coming to your inbox soon. Karen Sbarbaro highly recommends Christ Briscoe whom GG rode with at WEF this year.

**Mother’s Day**. Additionally, as the show weekend is Mother’s Day weekend, HHSA will host a Mother’s Day brunch on property.

**Food Truck** will be changed from previous one. Jen Littenberg has secured the new vendor. Jane Mount will begin permit process with the City & County.

**Temporary Stabling**: Jane to count panels and stalls for stabling at KCS. There was a conversation about panels, which at the previous show were borrowed from Brendan Ethington. General consensus is that we should be offering to pay “her guys” for the carting over and set up. It should be noted that KCS offered more temporary stabling than any other barn (22 stalls) and may not be able to come up with the same number.

**Sponsorship**: A brief conversation. What do people get for their sponsorship? Answer: Nothing. Most of our sponsors are families. Maja Whitesell mentioned corporate sponsors for horse shows as Amy Quinlan had at the Derby, which are a good idea, but someone will have to agree to handle the project. Maybe a “thank you” hydroflask (engraved) or a hat (HHSA Sponsor) or somesuch. Tabled for time.

**Volunteer Jobs**: Everyone single board member has to participate. Please keep your own show schedule or teaching schedule and that of your children in mind. We really do need. *Every. Single. Board. Member. To. Participate.* There will be volunteer opportunities in the days prior, the day before, as well during the event on Saturday and Sunday.

**Sign Up Genius**. Jane Mount noted this worked very well last time, although many people wait until the order of Go is posted before signing up. Jane will put together the Sign-Up Genius for May event.

1. **Membership**

Susie was deemed Membership Committee Manager. Jen will discuss with Susie the tasks.

1. **2018 PRIZELIST AND RULE BOOK FINALIZATION**

Jen discussed problems with the prize list. Chris Hause and Jane Mount will conference call about the prize list and needed changes. Jen Littenberg stressed it must be completed by next week.

1. **NEW BUSINESS**

None

1. NEXT MEETING

April 21 9:30 am at Koko Crater Stables. Please NOTE the Change of location and time!

1. ADJOURNMENT

At 7:02pm