**HHSA Minutes #2**

**Submitted by Jane Mount**

**DATE**: February 13, 2018

**TIME**: 6:00 PM (scheduled)

**LOCATION**: The Pacific Club Pool Deck

**Present**: Jen Littenberg, Amy Melnikoff, Michelle Mizutani, Chris Hause, Maja Whitesell, Joanna Beall, Carrie Mastiasevich, Jane Mount

**Absent**: Amy Quinlan, Lynne Wooddell, Colleen Rock, Karen Sbarbaro, Tori Swoish, Marie Coudrier, Suzie Neufeldt

**Guest**: None

**Call to Order:** 6:21 pm

**APPROVAL OF MINUTES:** approved

1. **TREASURER’S REPORT**

Submitted by Jennifer Littenberg. See Banquet recap (below).

Discussion of raising more money through sponsorship was tabled for a future meeting.

1. **HHSA BAnquet and General Meeting recap**

* Currently, banquet pays for itself on the cost of the ticket. Didn’t receive much push back on the price of ticket at $46 pp. 100 tickets sold, which is the events total capacity.
* Increased the office fee
* Silent auction made $3,556. Kudos to the auction organizers. Great stuff. It looked good and was fun. An improvement over last year.

1. **WEBSITE**

New manager of the website is Angelina; content is put up by Kevin.

1. **COMMITTEE MEMEBERSHIPS:**

* Voted in a new committee: Sponsorship Committee
* **Sponsorship Committee**: This is a fundraising committee. Chris Hause, Jane Mount, Colleen Rock, Suzie Neufeldt, Tori Swoish, Amy Quinlan, Maja Whitesell
* *A discussion ensued about merging the Rules Committee with the Hearings Committee but it was decided to keep them separate due to some conflicts of interest.*
* **Rules Committee**: This committee makes sure the bylaws are followed and relevant rules are changed in our rule book when amendments (mostly those of USHJA) are made on a national level. Jen Littenberg noted that there are some errors in the in our current rulebook. Michelle Mizutani, Amy Melnikoff, Jane Mount, Lynne Wooddell
* **Hearings Committee**: Up holds the rules and make decision in the event of a dispute at during a show (with the Steward). Lynne Woodall, Joanna Beall, Jen Littenberg, Marie Coudrier
* **Awards Committee**: This committee decides on and orders Awards for all HHSA shows. Note: Award ribbons have been ordered by Jen Littenberg. The Awards Committee also runs the Annual Awards Show and Banquet. Joanna Beall, Carrie Mastiasevich, Chris Hause, Karen Sbarbaro, Maja Whitesell

1. **show venue/JUDGES UPDATE**

There was a discussion of adding a forth show to the HHSA schedule. The issue appears to be finding a viable date. Directors were pressed to look for a viable date in 2019. Jane Mount lobbied to move the May 4/5 date as it conflicts with the Make-a-Wish fundraiser event. Argument was made that it has always been the first week but on further examination, this is not so (it’s been held on the second and third weekends in May). One problem is the May 20ish date interferes with graduation for some schools. Voted to keep the first weekend in May date going forward.

**Show Dates for 2019**

* May 4/5
* August 24/25
* September 21/22

Tentative date for November 9/10 potentially KCS

It was noted that the Derby date would likely be Dec. 7, 2019

The dates were voted in for 2019.

**Show Judges for 2019**

* May: Karen Healy, wants to clinic
* August: (Wilson Denny?)
* September: John French

A discussion of clinics following the shows. Especially as HHSA is paying for these clinicians’ flights, these clinics need to be available to ALL members. Announced to all at the same time and spots given out on a first-come, first-served basis. It was suggested that clinics should be hosted out of the barn holding the show with participants trailering in. Jen Littenberg and Joanna Beall will take on the clinician schedule.

A show suggestion was made by Amy Melnikoff, who would like to see a equitation Final Under Saddle to occur during the last show of the year. This conversation was postponed to be discussed with the new Rules Committee.

1. Membership: Suzie Neufeldt was voted in to head this up.
2. 2018 PRIZELIST AND RULE BOOK FINALIZATION

An issue was raised that the language that is highlighted in the rulebook does not match USHJA’s language (this was noted earlier). It needs to be fixed. Joanna Beall and Michelle Mizutani to discuss and reword.

1. **NEW BUSINESS**:

Amy Melnikoff mentioned a friend who wants to take pictures at the shows for sale and was that permitted. It was determined that was no problem using Sierra Lyon as an example.

Joanna Beall raised a discussion about the Secretary’s job and how time consuming and archaic it is. It was decided that Jen Littenberg and Joanna would look into the purchase of management software, like *ShowPark* or **ShowGrounds**. This idea was voted in unanimously and will be purchased immediately. Joanna Beall to spearhead.

1. **NEXT MEETING**

March 13th at 6 pm at Pacific Club. Discussed moving into a conference room and out of the pool arena, so that a snack and beverage might be provided to all, regardless of membership. Jane will arrange conference room and confirm location when the March meeting reminder goes out.

1. **ADJOURNMENT: 7:51 pm**